|  |
| --- |
| **COMPANY INFORMATION** |
| COMPANY NAME  |       |
| DISTINCTIVE TITLE  |       |
| ADDRESS  |       |
| ZIP - CITY |       | phone |       | at_symbol |       |
| TELEFAX |       | URL |       | VAT Nr. |       |
| SITE WHERE THE AUDIT WILL TAKE PLACE:  |       |
| OTHER FACILITIES / SUBSIDIARIES / TEMPORARY SITES: |       |
| DO YOU WISH THOSE SITES TO BE AUDITED AS WELL?  | [ ]  YES  | [ ]  NO  |
| COMPANY REPRESENTATIVE:  |       |
| MANAGEMENT SYSTEM REPRESENTATIVE: |       | phone |       | at_symbol |       |
| CONSULTANT |       | phone |       | at_symbol |       |
| SCOPE OF ACTIVITY: |       |
| CRITICAL PROCESSES, PROCESSES CARRIED OUT BY SUBCONTRACTORS AND THEIR INTERACTION: |
|       |
| LEGISLATION RELATIVE TO THE PRODUCTS OR THE SERVICES OF THE COMPANY |
|       |
| PERMANENT PERSONNEL |       | TEMPORARY PERSONNEL |       |
| NUMBER OF PERSONEL ON SHIFTS |       | Nr. OF SHIFTS (if any)  |       |
| EXISTANCE OF OTHER CERTIFIED MANAGEMENT SYSTEM(Please fill in relevant Annex in case of transfer request)  | [ ]  YES  | [ ]  NO |
| OPERATION LICENSE / ENVIRONMENTAL LICENSE / CORPORATION CHARTER *(please attach)* |
| **INFORMATION FOR THE CERTIFICATION**  |
| 1.  | 2.  | 3.  | 4. | 5. | 6. |
| \*Please fill in the relevant Application Annex  |
| DO YOU WISH A PRE-ASSESMENT AUDIT TO TAKE PLACE? |  [ ]  YES  | [ ]  NO |
| DESIRABLE AUDIT DATE (MONTH / DATE)  |       | AUDIT TYPE: |       |
| OTHER INFORMATION – REMARKS: |       |
| I hereby declare that the company has in place all the necessary legislative documentation relating to its operations |
|      DATE |      SIGNATURE AND STAMP |
| Please fill in the application form and email it to infocy@tuv.at or FAX it to (+357) 22879551 |
| Date | APPLICATION REVIEW *(to be filled in by the Certification Body)* | Signature |

**Annex OK Recycled / EN 15343**

**APPLICATION:**

|  |  |
| --- | --- |
| [ ]  New Certification [ ]  Extension | [ ]  OK Recycled[ ]  EN 15343[ ]  OK Recycled + EN 15343 |
| *Status of the applicant:* | *Application for:*  |
| Manufacturer | [ ]  Waste Recycler[ ]  Component / Semi Finished Product[ ]  Finished product |
| Importer / Representative  | [ ]  Bottling Companies / Brand Owner[ ]  Organisations trading finished products |
| *With designation (trademark, production code):* |  |
| *Number of different production sites:* |  |
| *Reporting Period [[1]](#footnote-1):*  |  |
| *Certified true and complete by:* |
| Name: |  |
| Position in the company: |  |
| Date:  |  | Signature: |  |

**INFORMATION** (to be published on the Certificate and/or website)

|  |  |  |
| --- | --- | --- |
| Certificate | Company name: |  |
| Address Street |  |
|  ZIP Code Country |  |
|  |
| On website only | “Public” Contact Person |  |
| Phone |  |
| E-mail |  |
| Web site |  |

**PRODUCT DATA:**

Please, fill in the form carefully! The more accurate the form is filled in, the easier and faster the treatment!

1. **fill in case of Individual Products**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| A/A | Product Type (Intended Use, size, thickness etc) | Raw material Used (Aluminium, Plastic -PET, PP, PS, PVC etc – Fabric etc) | Supplier of the Recycled material[[2]](#footnote-2) | Pre or Post Consumer Waste[[3]](#footnote-3)  | Production Method | Recycled Content Claim (%) | Quantity Produced during the Reporting Period (t) |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Total:**  |  |

1. **Fill in case of Group Products[[4]](#footnote-4)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Group | Product Type (Intended Use, size, thickness etc) | Raw material Used (Aluminium, Plastic -PET, PP, PS, PVC etc – Fabric etc) | Supplier of the Recycled material2 | Pre or Post Consumer Waste3 | Production Method | Recycled Content Claim (%) | Quantity Produced during the Reporting Period (t) |
|  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |
| **Total:** |  |

All the provided information will be treated as highly confidential

1. Reporting period for the calculations of the Recycled Content, cannot be less than 2 months. [↑](#footnote-ref-1)
2. If your company recycles waste internally you must mention “Internal Recycling” [↑](#footnote-ref-2)
3. In case of pre-consumer waste, please clarify if the waste is purchased from External Recycler or it is generated through Internal Recycling [↑](#footnote-ref-3)
4. If all the below apply, the individual Product may be combined in Product Groups:

	* Same Intended Use of the final Product
	* Same production process
	* Same Product composition (Same Recycled raw materials used)
	* Less than 5% difference in the Recycled Content Claim [↑](#footnote-ref-4)